



COVID-19 Job Site Control Protocol

1. Purpose

The purpose of this procedure is to mitigate and minimize the spread of COVID-19 throughout ENGIE jobsites. We are all working together in this difficult time reduce the spread of this virus. ENGIE remains committed to ensuring that its employees, contractors and their families are kept safe while on the jobsite.

This protocol is broken into sections covering the various aspects of a construction jobsite. EPC's on the jobsite will have equal or greater requirements than the requirements set forth in this protocol and will adhere to this protocol at minimum.

2. Responsibilities

- a) The EPC shall appoint a Lead COVID 19 Coordinators to train and support staff to minimize risk and maintain proper communication throughout the jobsite
- b) Subcontractors shall appoint COVID Coordinators to communicate with their teams and the Lead COVID Coordinator
- c) The EPC shall evaluate the need for additional staff to support COVID Coordinator based on the level of staffing and nature of preventative measures required
- d) The EPC and Subcontractor Leaders shall inform all employees of COVID 19 status and provide updates on the implementation of prevention and control measures on a daily basis
- e) Managers and employees shall inform internal and external guests about the local COVID-19 control measures prior to their arrival to site
- f) **Project/Construction Managers, at each ENGIE site**, shall, as soon as is practical, implement measures to increase opportunity for social distancing and shall carefully consider the implementation of other measures including but not limited to:
 - i) Implementation of the ENGIE COVID 19 Screening Tool
 - ii) Staggered shifts
 - iii) Deep cleaning and disinfecting of equipment and common use areas (radios, paperwork, busses, lunchrooms and restrooms, etc.)
 - iv) Deep cleaning tools and equipment between shifts.
- g) Project Management shall be responsible for assuring sufficient hand/tool cleaning and disinfection supplies and assure they are immediately available at the work site at all times.
- h) Project Leadership will shall implement an Emergency Response Plan to assign and train specific individuals in the implementation of response actions in case of the identification of a potentially infected person on the jobsite
- i) Project Management is responsible for posting signage around job trailers and work areas to state the following information:
 - i) HELP KEEP US ALL HEALTHY! If you answer yes to the following questions, please do not enter site and consult with medical personnel
 - ii) Do you have a fever, cough or shortness of breath?
 - iii) Have you been in close contact with someone known to have novel coronavirus (2019-nCoV or COVID-19)?
 - iv) Within the past 14 days have you traveled with an area that the CDC has designated as having widespread concern for COVID-19?
- j) All employees are responsible for using the following preventative measures:

- i) ENGIE cannot over emphasize the imperative that individual employees demonstrate accountability to each other by being responsible and remaining at home when they are ill. Even if they do so out of an abundance of caution.
- ii) ENGIE requests that individual employees remain vigilant and do not hesitate to intervene if a fellow employee or contractor employee demonstrate symptoms of illness at work. The intervention must be done respectfully, with our Values in mind, and out of an extraordinary abundance of caution given this unprecedented time. We want to avoid 'witch hunts' and instead encourage collective responsibility, accountability, and care. Direct, individual intervention or reporting to your Supervisor or COVID-19 Coordinators are appropriate
- iii) Avoid close contact (within 6 feet) with other site workers or visitors to the extent possible
- iv) Use good sanitary methods including frequent hand washing and use of disinfectants
- v) Avoid face touching
- vi) Avoid shaking hands, kissing or hugging while greeting visitors
- vii) Cough/sneeze into the crook of your elbow and wash or sanitize your hands immediately

3. Pre-Entry Screening

- a) The ENGIE COVID-19 Screening Tool (Attachment A) shall be used to screen all persons assigned to site
- b) The following people are required to complete the ENGIE COVID-19 Screening Tool:
 - i) All visitors
 - ii) Site personnel returning from holiday/rotation
 - iii) Site personnel feeling unwell or having missed time from work
 - iv) All non-construction personnel (e.g. Security, Cleaning Staff, etc.)
- c) Avoid shaking hands, kissing or hugging while greeting visitors
- d) Cough/sneeze into the crook of your elbow and wash or sanitize your hands immediately afterwards
- e) The COVID-19 Coordinator shall approve/deny the screening based on the answers provided.
- f) Subcontractors shall review cases with the Lead COVID 19 Coordinator to evaluate return to work conditions. The confidentiality of the subject worker shall be protected.
- g) A visitor is defined as a person that is not regularly on the jobsite.
- h) Individuals shall avoid post work socializing at, e.g., restaurants, bars, movie theaters and other places and avoid close contact with other workers outside of work hours minimize risk of infection.

4. Emergency Response

- a) Each jobsite shall define their critical teams for business continuity and set up contingency measures to ensure these teams have minimal risk for simultaneous infection
- b) Each jobsite shall have a defined and isolated temporary observation room for all personnel on the jobsite who have symptoms like cold, fever, fatigue, etc.
- c) Goggles, surgical gloves, suits, and half mask respirators with HEPA filters for at least 3 persons who are properly trained shall be accessible in case of identification of symptomatic personnel on the jobsite
- d) In the event that someone is presenting symptoms, this information must be reported to their supervisor and the Lead COVID-19 Coordinator. The individual's temperature shall be measured using a non-invasive device and shall be removed from site and directed to call local public health authorities prior to traveling to the hospital or urgent care center.
- e) In order to be readmitted to site following symptoms, a negative COVID-19 test result must be supplied
- f) In the positive case of symptoms, the observation room, public places, and work location where the affected person was working shall be disinfected in accordance with CDC protocols

- i) An investigation shall be conducted by the Lead COVID-19 coordinator to determine who was in close contact with the affected individual.
- ii) Personnel that have come into direct contact with the affected employee shall be sent home for self-observation until the affected person is confirmed negative for COVID-19. Should the affected person come back positive the personnel that have come into direct contact with the affected employee will remain in self-observation for a total of 14 days
- f) In the event that the jobsite is forced to be shutdown, follow site specific procedures as well as local and federal requirements. Proper communication is critical during the shutdown to ensure that the jobsite is shutdown safely and effectively

5. Cleaning / Decontamination Schedule

- a) Public facilities such as job trailers, toilets, door handles, sinks, kitchen equipment, desks, keyboards, and mice shall undergo a deep cleaning at least daily
- b) All portable toilets located throughout jobsite shall be cleaned at least daily
- c) All common use (used by more than one employee per day) tools and other equipment (buggies, radios, etc.) shall undergo cleaning prior to use, or after each shift.
- d) Workers will be encouraged to use disinfectant wipes to clean tools handles prior to each use and at the end of the day

6. Preparation of Daily Restart of Work

- a) Each jobsite shall establish a plan to provide for social distancing including the level of staffing and assigned times for breaks.
- b) Stretch and bend, Plan-of-Day (POD) and other group activities shall be modified to minimize group sizes and maintain the 6 ft minimum distance between people
- c) COVID prevention measures, signs and symptoms, and applicable elements of this protocol shall be discussed during daily Pre-Task Planning meetings
- d) Higher risk groups (crews working in trenches/towers) shall understand the risks of working with proximity to one another and emphasize caution and care for fellow crew members
- e) The Lead COVID-19 Coordinator shall ensure that there is supply of protective equipment, filled up soap/sanitizing stations and accurate checklists of the personnel onsite

7. Communication During Work

- a) Teams should be organized with the minimum reasonable number of personnel to minimize the number of people potentially infected
- a. If communication is required between teams, it shall be done by the team lead via radio/phone or at the minimum distance of 6 ft.
- b. Where very small/critical teams exist, they should be broken into managed sub-teams so that continuity can be maintained
- c. Workers who must be at the jobsite shall maintain strict spacing and not collect in shared spaces.

8. Face-to-Face Meetings

- a) Minimize face-to-face meetings and conversations. Use online tools such as Microsoft Teams, Skype or phone calls

Wi-Fi Direct Guide

Save this page for future reference

With Wi-Fi Direct, you can connect your computer, smartphone, or tablet directly to a printer wirelessly—without connecting to an existing wireless network.

Note: The printer can only maintain 5 Wi-Fi Direct connections at the same time.

How to check Wi-Fi Direct settings

To check the status of Wi-Fi Direct, as well as the Wi-Fi Direct network name and password, drag down the tab at the top of the screen to open the Dashboard, touch the Wi-Fi Direct icon*.

If Wi-Fi Direct is turned off, touch the Settings icon* and turn it on.

How to print with Wi-Fi Direct

Visit the Wi-Fi Direct Printing website (www.hp.com/go/wifidirectprinting), and follow the on-screen instructions.

Note: To use many of the printer's features, you might need HP software installed on your computer or mobile device. For more information, visit 123.hp.com/oj250.

How to customize Wi-Fi Direct settings

To customize Wi-Fi Direct settings, e.g. change Wi-Fi Direct network name or password, use the printer's home page (also called the embedded web server or EWS).

1. Turn on wireless on your mobile device or computer.
2. Select the printer's Wi-Fi Direct network name from the list of available wireless networks.
3. Enter the Wi-Fi Direct password.
4. After the Wi-Fi Direct connection is successful, open a supported web browser and type <http://192.168.223.1> in the address box. Click the Network tab, and then click Status in the Wi-Fi Direct section.

Tip: If your device and the printer are connected to the same network, then you don't need to connect with Wi-Fi Direct, you can just type the printer's IP address in a supported web browser to access the printer's home page.

*Icon Descriptions

Wi-Fi Direct



Settings



HP Network Configuration Page

Model : HP OfficeJet 250 Mobile All-in-One

General Information

Network Status	Offline
Active Connection Type	None
URL(s) for Embedded Web Server	http://0.0.0.0
Firmware Revision	TZM1CN1940AR
Hostname	HP116BA2
Serial Number	TH92N7503X068B
Internet	Not applicable

802.11 Wireless

Hardware Address (MAC)	b0:0c:d1:11:6b:a2
Status	Disconnected
Communication Mode	Infrastructure
Network Name (SSID)	Engie_KP

Wi-Fi Direct

Status	On
Security	On
Wi-Fi Direct Password	12345678
Wi-Fi Direct Name	DIRECT-A2-HP OfficeJet 250
Hardware Address (MAC)	b0:0c:d1:11:6b:a3
URL for Embedded Web Server	http://192.168.223.1
Channel	6

IPv4

IP Address	192.168.223.1
Subnet Mask	255.255.255.0
Default Gateway	0.0.0.0
Domain Name	NOT SET
Configuration Source	Manual
Primary DNS Server	0.0.0.0
Secondary DNS Server	0.0.0.0
Total Packets Transmitted	427
Total Packets Received	2268

IPv6

Domain Name	NOT SET	
Primary DNS Server	::	
Secondary DNS Server	::	
Address	Prefix Length	Configured By
FE80::B20C:D1FF:FE11:6BA3	64	Self

Port 9100

Status	Enabled
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Bonjour

Status	Enabled
Service Name	HP OfficeJet 250 Mobile Series [116BA2]

SLP

Status	Enabled
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Microsoft Web Services**WS Discovery**

Status	Enabled
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WS Print

Status	Enabled
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WS Scan

Status	Enabled
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IPP

Status	Enabled
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IPPS

Status	Enabled
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Proxy Settings

Address	Not Specified
Port	Not Specified
Authentication	Off

Google Cloud Print

Status	Not Registered
Name	HP OfficeJet 250 Mobile Series [116BA2]

Number of 802.11 networks discovered: 3

SSID	Mode	BSSID	Channel	Privacy	Auth	Encrypt	Signal	WPS
Office	Infrastructure	78:d2:94:69:d9:a4	3	RSN	WPA2-PSK	AES/TKIP	-45	Yes
Super8	Infrastructure	88:dc:96:3c:df:41	6	Disabled			-60	No
KE-Guest	Infrastructure	7a:8a:20:b1:d0:08	11	RSN	WPA2-PSK	AES/TKIP	-92	No



ENGIE COVID-19 Screening Tool

The safety of our employees, customers, families and visitors remains ENGIE's overriding priority. As the coronavirus disease 2019 (COVID-19) outbreak continues to evolve and spreads globally, ENGIE management is monitoring the situation closely and will periodically update company guidance based on current recommendations from the Center for Disease Control and the World Health Organization.

To prevent the spread of COVID-19 and reduce the potential risk of exposure to our employees and visitors, we are conducting a simple screening questionnaire. Your participation is important to help us take precautionary measures to protect you and everyone in this building. Thank you for your time.

Visitor's/Employee Name:	Personal Phone Number (mobile/home):
Company/Organization:	ENGIE Office/Project Location:

If the answer is "yes" to any of the following questions, access to the facility may be denied.

Self-Declaration by Visitor/Employee	
1	Have you traveled outside of the United States within the last 14 days? If YES, please list all countries below.
2	Have you had close contact with or cared for someone diagnosed with COVID-19 within the last 14 days? <input type="checkbox"/> Yes <input type="checkbox"/> No
3	Have you been in close contact with anyone who has traveled to/from any countries outside of the United States? If YES, please list all countries below.
4	Have you experienced any cold or flu-like symptoms in the last 14 days (to include fever, cough, sore throat, respiratory illness, difficulty breathing)? <input type="checkbox"/> Yes <input type="checkbox"/> No

Signature: _____

Date: _____

Note: If you plan to be onsite for consecutive days, please immediately advise your manager if any of your responses change.

Access to facility (circle one): Approved Denied